



Board Meeting

Minutes of the Executive Board Meeting of the Brenford Station II Maintenance Corporation, Homeowners Association (HOA) held by videoconference at 7:00pm on the 20th day of June 2024.

I. CALL TO ORDER

The President called the meeting to order at 7:06 pm.

II. ROLL CALL OF MEMBERS

NAME		ATTENDANCE
Freddie Barnes	(President)	Present
Burnell Wilkins	(Vice President)	Present
Freddie Barnes	(Acting Treasurer)	Present
Darlene Turner	(Secretary)	Present
Ginny Cuello-Ward		Present
Josilyn Barnes		Present

III. Reading of the minutes

- a. The minutes of the last meeting held May 16, 2024, were acknowledged by the executive board members as being reviewed and accepted.

IV. Treasury Report

- a. The treasury report was reviewed and subject to audit.
- b. The Monthly Management Report was reviewed.

V. Delinquent Account(s) – discussion and vote

- a. A review and update were given on delinquent accounts.
- b. The executive board agreed to send another demand letter for payment to the homeowner for delinquent assessments no later than August 1, 2024.

VI. Property/Land Issues

- a. The homeowners residing at 1 Paulette Drive, were in attendance seeking clarification regarding placement of trash cans, as well as clarification on establishing an enclosure for trash cans. The President explained that the Bylaws/CCR’s point out the specific answers regarding their questions.
- b. PCAM has three quotes for power washing of entrance sign.
- c. The entrance sign is scheduled for lighting repairs. So far, no invoice has been

received.

- d. The need for signs for “Deed Restricted Community” and “No Solicitation” for each entrance of the community was discussed, as well as a need for “No Fishing” signs for the pond was discussed. Board member Ginny Cuello-Ward and the Vice President will research prices and installation.
- e. The President would reach out to the Town of Smyrna public works services to follow up on the status of repairing the speed limit sign at the entrance to the development.
- f. Discussion was held concerning PCAM walk-throughs each quarter. Homeowners are given 30 days to correct violations. May was the last walk-through.
- g. The President thanks the board members for their work.

VI. Adjournment

The President made a motion to adjourn the executive board meeting, board member Josilyn Barnes seconded the motion to adjourn the executive board meeting. The motion passed to adjourn the executive board meeting at 8:25pm.

The next executive board meeting is scheduled for July 18, 2024, at 7:00 pm.